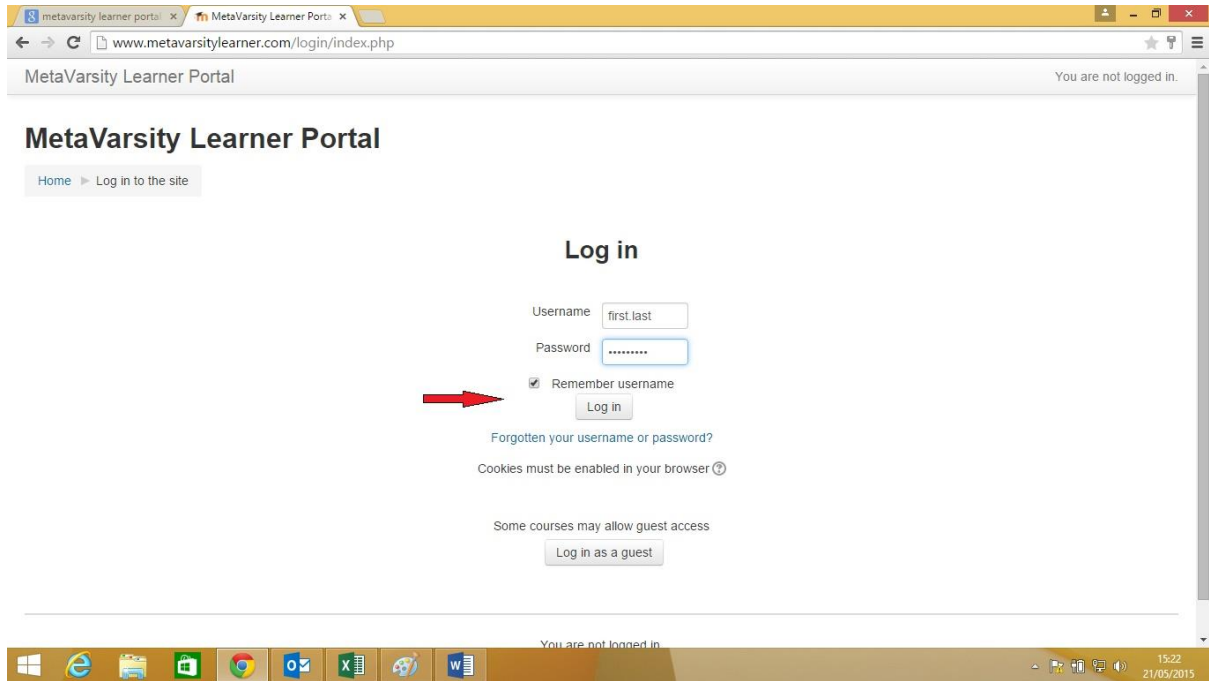


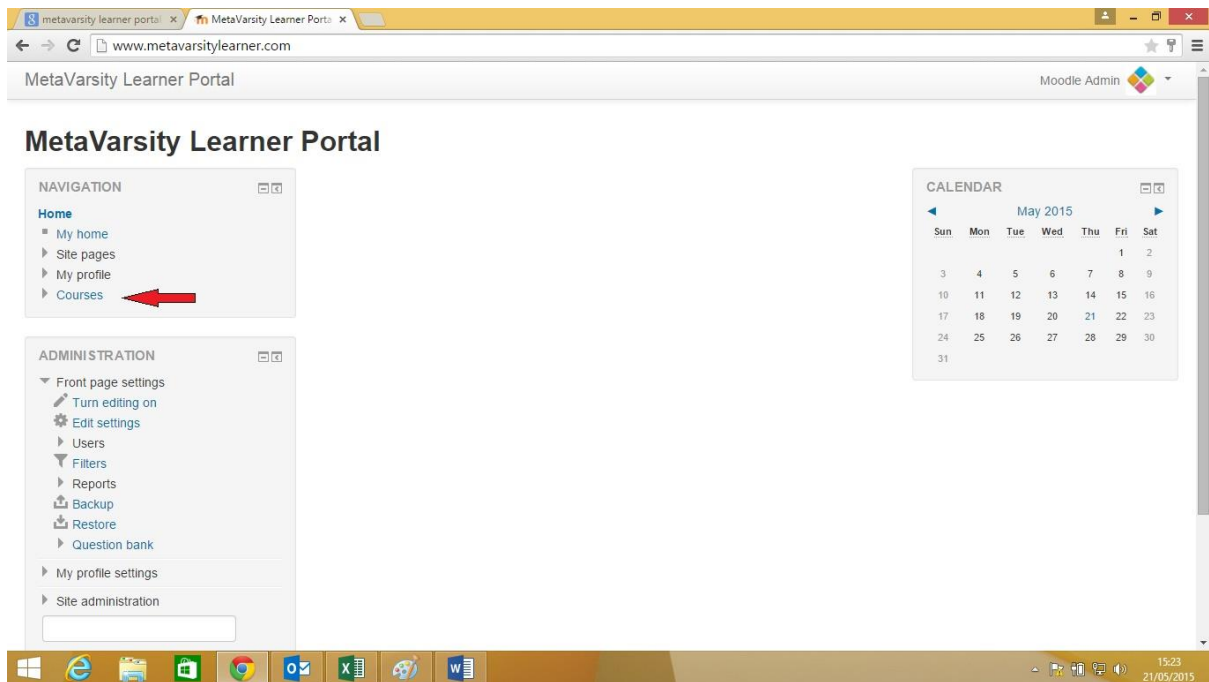
## 6. How to access your course

### 6.1 - Log in



The screenshot shows the login page of the MetaVarsity Learner Portal. The browser address bar displays `www.metavarsitylearner.com/login/index.php`. The page title is "MetaVarsity Learner Portal" and it indicates "You are not logged in." The main heading is "Log in". Below this, there are input fields for "Username" (containing "first.last") and "Password" (masked with dots). A checkbox labeled "Remember username" is checked, and a red arrow points to it. A "Log in" button is positioned below the checkbox. Below the button, there are links for "Forgotten your username or password?" and "Cookies must be enabled in your browser". At the bottom, there is a link for "Log in as a guest" with the text "Some courses may allow guest access" above it. The Windows taskbar at the bottom shows the time as 15:22 on 21/05/2015.

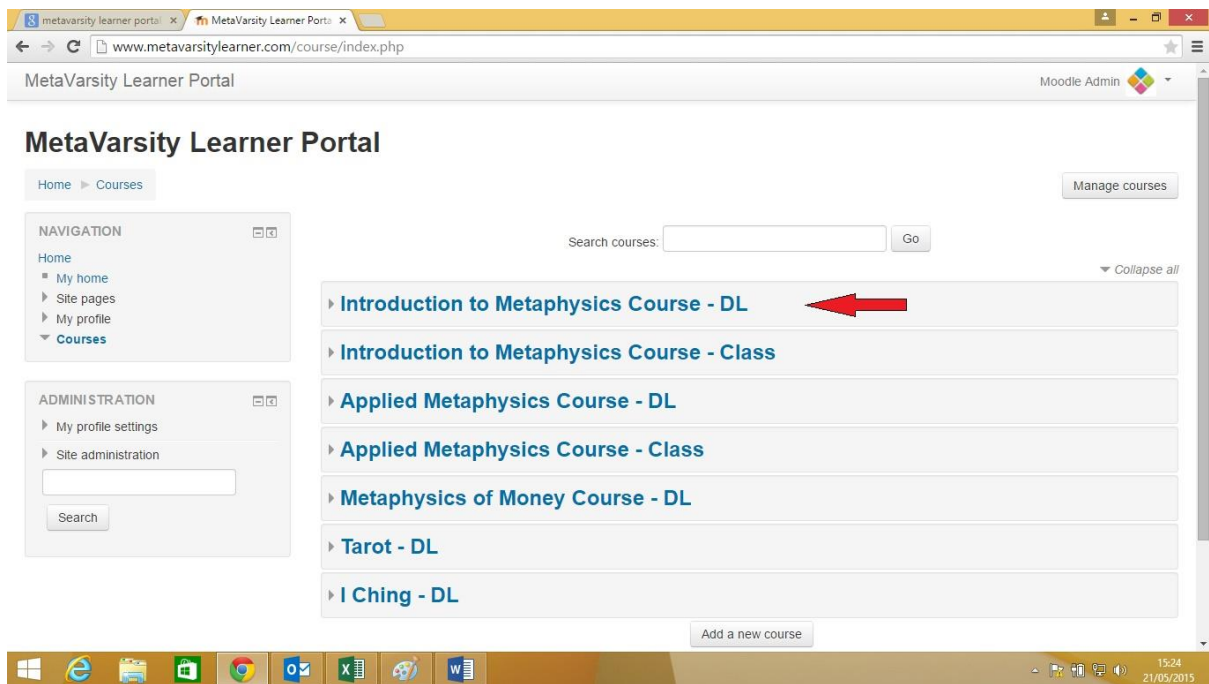
### 6.2 - Under navigation, Click on Courses



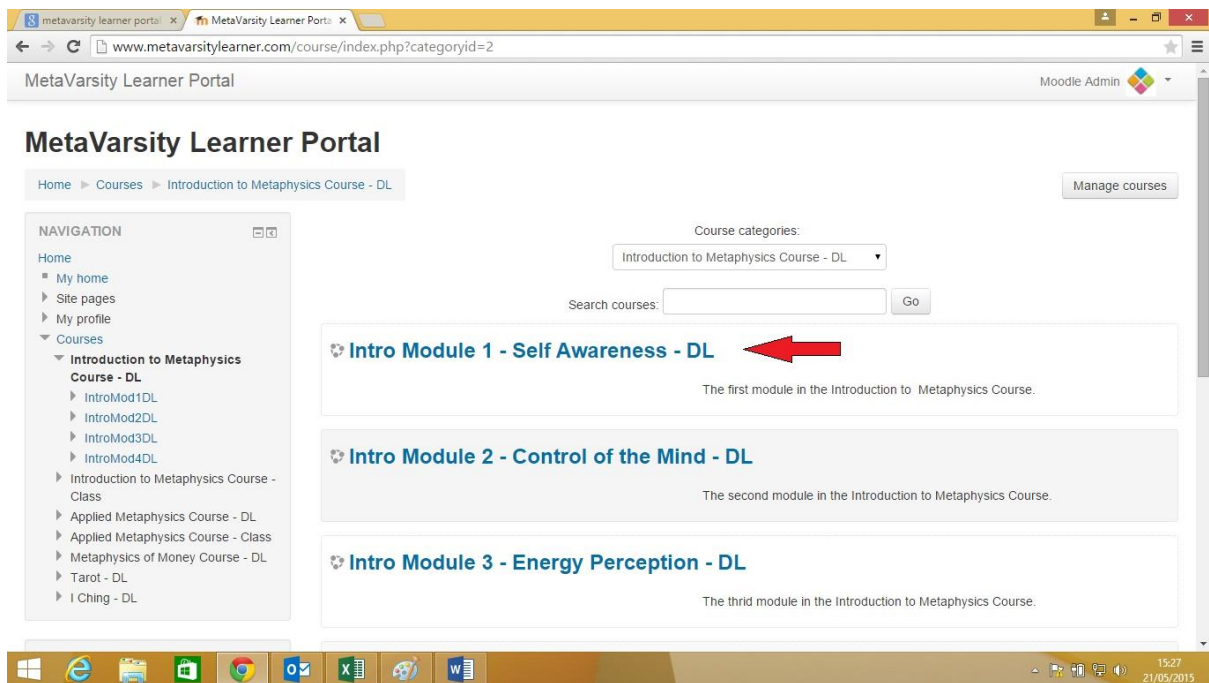
The screenshot shows the navigation menu of the MetaVarsity Learner Portal. The browser address bar displays `www.metavarsitylearner.com`. The page title is "MetaVarsity Learner Portal" and it indicates "Moodle Admin". The main heading is "MetaVarsity Learner Portal". On the left, there is a "NAVIGATION" menu with the following items: "Home", "My home", "Site pages", "My profile", and "Courses". A red arrow points to the "Courses" item. Below the navigation menu is an "ADMINISTRATION" menu with the following items: "Front page settings", "Turn editing on", "Edit settings", "Users", "Filters", "Reports", "Backup", "Restore", "Question bank", "My profile settings", and "Site administration". On the right, there is a "CALENDAR" widget for May 2015. The Windows taskbar at the bottom shows the time as 15:23 on 21/05/2015.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

6.3 - Select the course you are currently doing, for e.g. Introduction to Metaphysics...



6.4 - Select the module you are currently doing, for e.g. Intro Module 1 - Self Awareness..



## 6.5 - Select the module materials

The screenshot shows a Moodle course page for 'Intro Module 1 - Self Awareness - DL'. The breadcrumb trail is 'Home > Courses > Introduction to Metaphysics Course - DL > IntroMod1DL'. The 'Module Materials' section is highlighted with a red arrow. Below it, the 'Day Pack 1' section is visible, containing 'Workbook Chapters 1 - 4', 'Audio Tracks - CD1 Tracks 2 - 10', and 'Exercises 2 - 6'. The right sidebar contains 'SEARCH FORUMS', 'LATEST NEWS', 'UPCOMING EVENTS', and 'RECENT ACTIVITY'.

## 6.6 - Click to open each PDF

The screenshot shows the same Moodle course page, but now the 'Module Materials' section is expanded. A red arrow points to the 'Module 1 Self Awareness Workbook' link. Below it, the 'E-Book version of the Introduction to Metaphysics Course Module 1 - Self Awareness Workbook' and 'Module 1 Instructions' are visible. The breadcrumb trail is 'Home > Courses > Introduction to Metaphysics Course - DL > IntroMod1DL > Module Materials'. The right sidebar remains the same.

6.7 - Once it is open, right click and save as, onto your desktop

