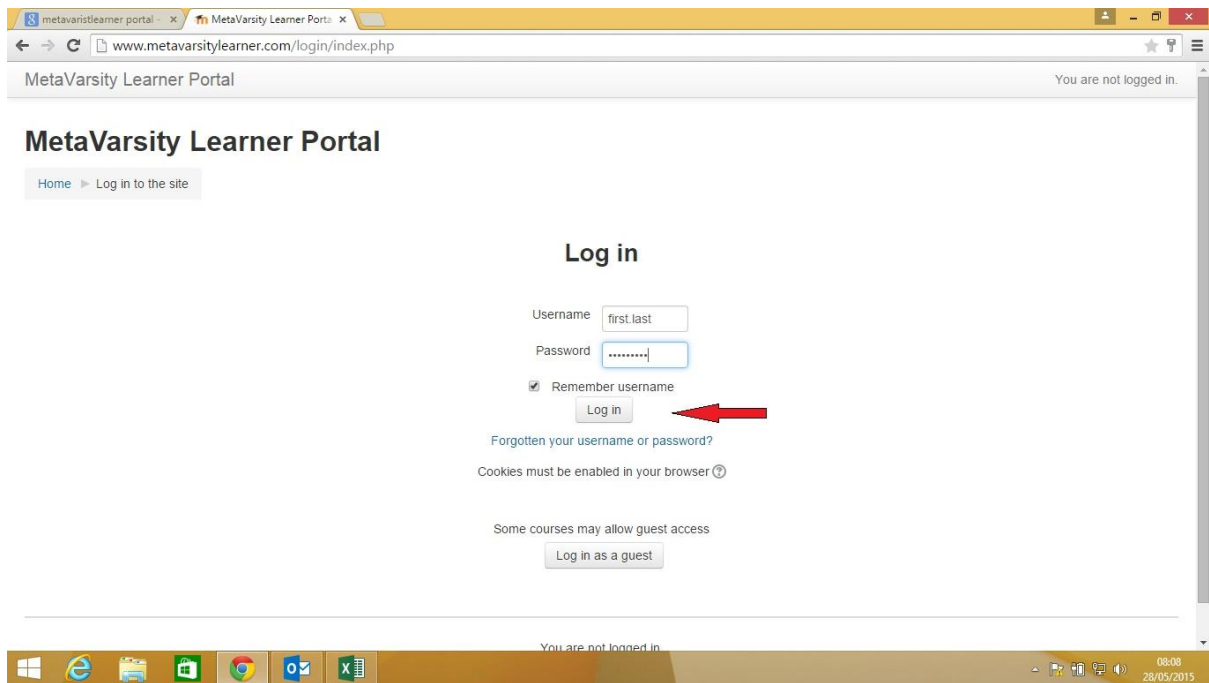
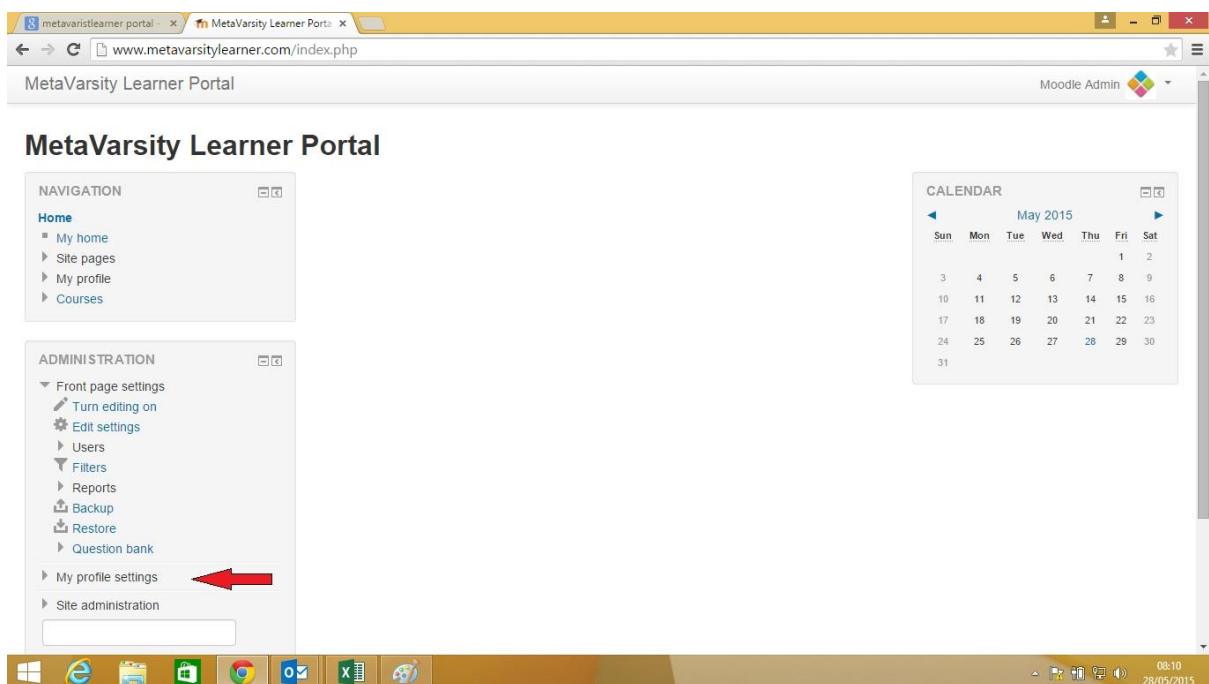


2. How to change or edit your profile picture

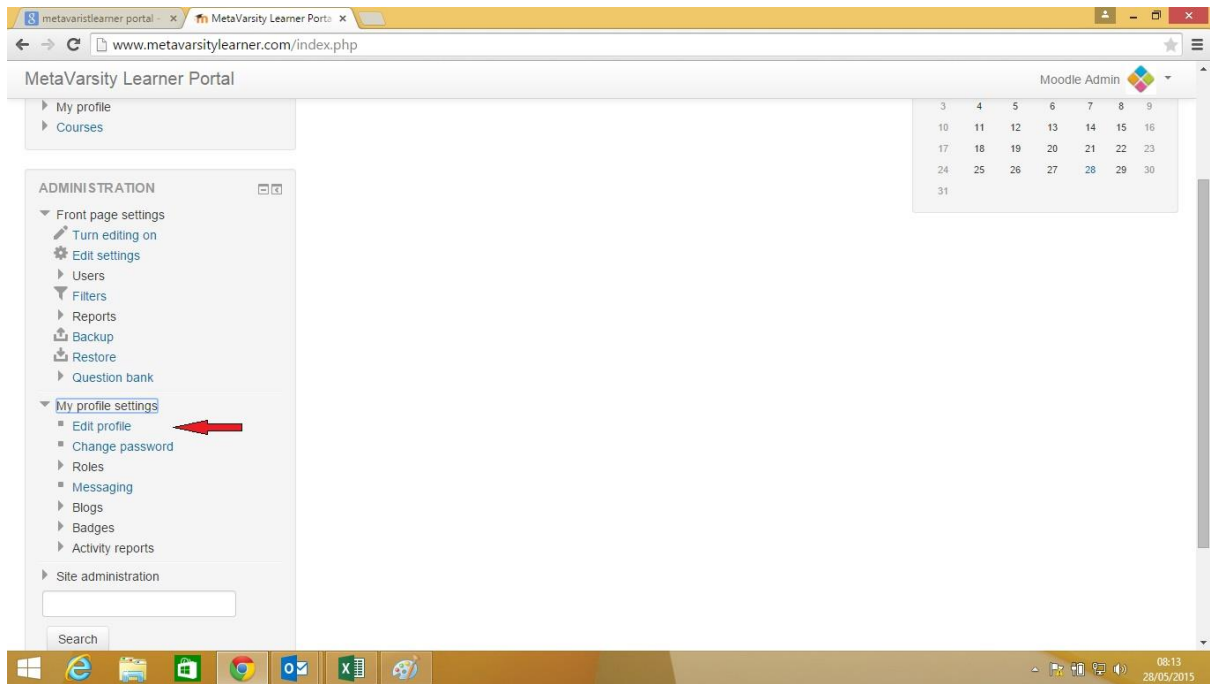
2.1 – Log in



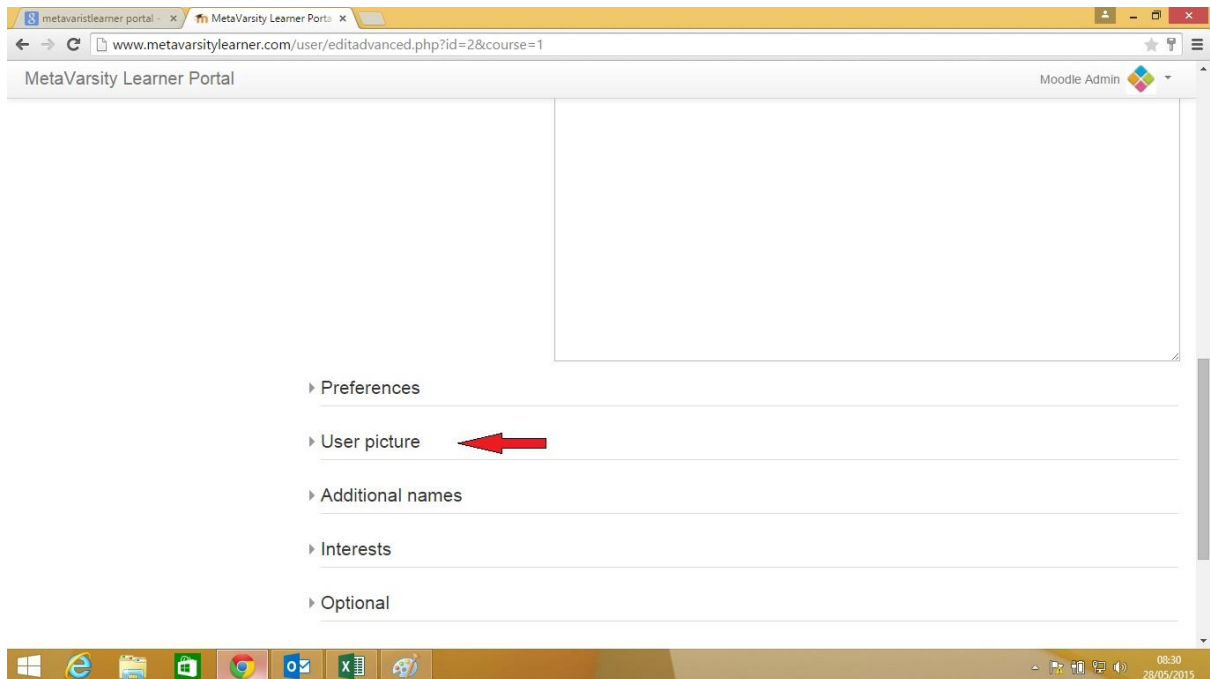
2.2 – Under Administration, click on My Profile settings



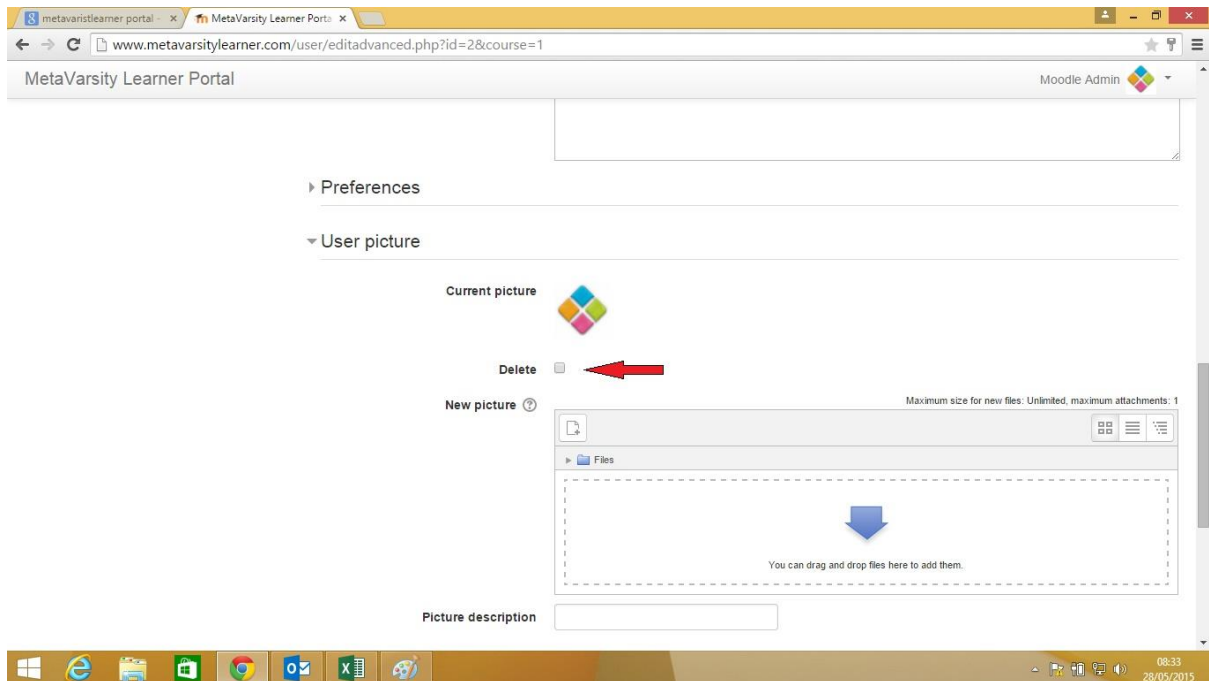
2.3 - Click on Edit Profile



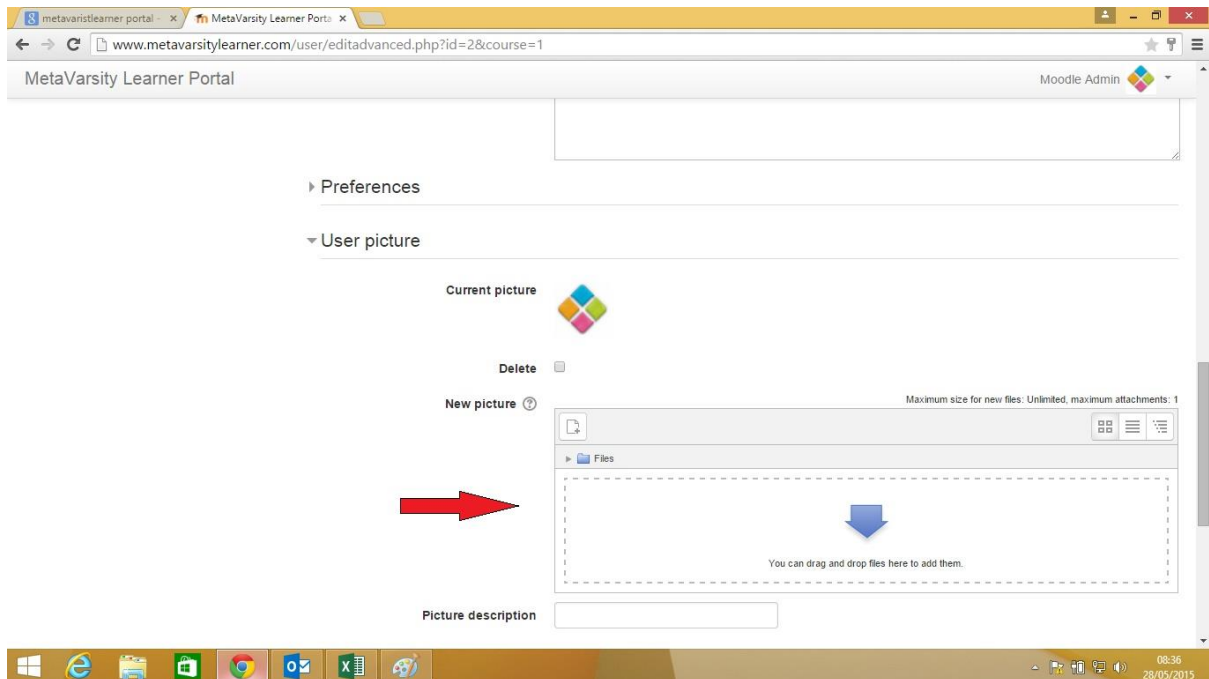
2.4 - At the bottom of page, click on User Picture



2.5 - Tick the box that says Delete, current picture



2.6 - Drag and drop new picture



2.7 – Click on Update Profile

The screenshot shows a web browser window with the URL `www.metaversitylearner.com/user/editadvanced.php?id=2&course=1`. The page title is "MetaVarsity Learner Portal" and it includes a "Moodle Admin" link. The main content area contains a file upload section with a dashed box and a blue arrow pointing down, with the text "You can drag and drop files here to add them." Below this is a "Picture description" text input field. Further down are three expandable sections: "Additional names", "Interests", and "Optional". At the bottom of the form is a blue "Update profile" button, which is highlighted by a red arrow pointing to it from the right. Below the button, a message states "There are required fields in this form marked *". The browser's taskbar at the bottom shows various application icons and the system clock displaying "08:37 28/05/2015".